



Town of Pagosa Springs Department of Building and Fire Safety Special Event Vendor Fire Safety Requirements

May 2018

Department of Building and Fire Safety

- Is tasked with inspecting new and existing buildings & structures within the Town of Pagosa Springs.
- The focus when performing inspections is life safety and subsequent building/property safety.
- The objective of the fire inspections is to identify and correct fire code violations about fire and life safety.

Other Departments

Please note that other Departments may have separate requirements and should be contacted to comply with their standards.

Town of Pagosa Springs

551 Hot Springs Blvd
Pagosa Springs, CO 81147
Phone:
970-264-4151
Website:
pagosasprings.co.gov
Inspection Hotline:
970-264-4151 Ext 234

This checklist is not all-inclusive, other requirements may be necessary based on vendor services. [Mg '17]

Vendor functions and/or cooking shall only begin AFTER inspected and approved by the Building/Fire Code Official or representative and issuance of a Business License.

TENTS:

- Tents or membrane structures shall be **adequately anchored** to withstand the elements of weather and prevent against collapsing.
- Exit openings** shall be maintained.
- Smoking** shall not be permitted in or within 20 feet of any tent or structures and "No Smoking" signs shall be conspicuously posted.

APPLIANCES/ELECTRICAL/GENERATORS:

- Appliances using **solid fuel** shall not be utilized in any membrane structure. These appliances shall not be located within 20 feet of any cooking operation and/or any tent/membrane structures. Only commercially sold **charcoal lighter fluid or electric starters** may be used, **gasoline and kerosene** use as a starter is not permitted. Storage of the starter fuel in a membrane structure is not permitted.
- All **electrical wiring and/or appliances** shall have a ground and not pose any tripping hazards. All appliances shall be guarded against public contact.
- Generators and/or other internal combustion power sources** shall be separated from tents or membrane structures by not less than 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means.

COOKING:

- Tents and membrane structures shall be **located at least 20 feet** from cooking establishments (tent, trailers, vehicles, etc....). Tents and membrane structures shall be located at least 20 feet from any permanent structure. Vehicles shall be at least 20 feet away from any tent and membrane structure.
- Tents and membranes structures shall have a **tag denoting the flame resistance** of that material. Paperwork showing that this criterion has been met is acceptable if a tag is missing or has been removed.
- Only **non-combustible materials** shall be used in cooking areas and around other heat sources.
- Trash containers** shall be emptied regularly.

(over)

- All cooking operations are required to have **two fire extinguishers**, one ABC and one Class K. Extinguishers shall be secured in a manner that it will not fall over yet be easily accessible for immediate use. Extinguishers shall be serviced annually.
- Cylinders that supply cooking operations** shall have the regulator located at the tank. Tanks shall have an on/off valve and must be turned off when not in use.
- All **gas connections** shall be tested for leaks prior to use.
- Open or exposed flames** shall not be within or located within 20 feet from any tent or membrane structures or as approved by the Building Official
- Location:** Cooking and heating equipment shall not be located within 10 feet of exists or combustible materials.
- Outdoor cooking that **produces sparks or grease-laden vapors** shall not be performed within 20 feet of a tent or membrane structure.
- Mobile Retail Food Establishments, grill and/or smoker** shall comply with the Colorado Rules and Regulations and be approved by the San Juan Basin Health Department, which shall be allowed outside of the mobile retail food establishment for cooking of food only. All food shall be prepared, assembled and served from within the mobile retail food establishment and not from the external piece of cooking equipment.

COMPLIANCE:

- Any tents, trucks, trailers, structures or other locations **deemed unsafe** due to code violations or life safety issues will not be allowed to operate until all violations have been corrected.
- Post Town of Pagosa Springs Business License** upon the licensed premises in a conspicuous place where it may be seen at all times for the full term of the license. It shall be the duty of each licensee to exhibit the license upon the request of any inspector or other appointed officer of the Town.

* * *